

BOARD OF EDUCATION

Borough of Manasquan

The Committee of the Whole Meeting of the Manasquan Board of Education was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 21, 2015. Action was taken at this meeting.

The President, Mr. Pellegrino, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

3. Roll Call

<i>Martin Burns</i>	<i>Mark Furey (Belmar)</i>	<i>Colleen Smith</i>
<i>Eugene Cattani</i>	<i>Erik Gardner (SLH)</i>	<i>Alfred Sorino - absent</i>
<i>Kenneth Clayton</i>	<i>Heather Garrett-Muly</i>	<i>Tedd Vitale (Brielle) - arrived 6:08</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>James Walsh</i>

Also Present: Dr. Kasyan, Superintendent of Schools; Lynn Coates, School Business Administrator/Board Secretary; Dan Roberts, Board Attorney; Sandi Freeman, Recording Secretary
Absent: Shane McNamara and Craig Lapham, Student Board Representatives

Mr. Pellegrino read the Mission Statement and Statement to the Public.

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Call to Order

*Pledge of
Allegiance*

Roll Call

*Mission
Statement*

*Statement to
The Public*

Mr. Pellegrino asked for a motion to accept and approve the minutes as specified in Item #6.

6. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Committee of the Whole Meeting and Closed Executive Session of March 17, 2015 and the Regular Public Board of Education Meeting and Closed Executive Session of March 24, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in Closed Executive session no longer exists.

Motion was made by Mr. Walsh, seconded by Mr. Cattani, to accept and approve the minutes as specified in Item #6.

Discussion: None

*Roll Call Vote: March 17, 2015 – Ayes (7); Nays (0); Abstain (3) Mr. Gardner,
Mrs. Garrett-Muly, Mr. Walsh; Absent (2) Mr. Sorino, Mr. Vitale
March 24, 2015 – Ayes (9); Nays (0); Abstain (1) Mr. Gardner;
Absent (2) Mr. Sorino, Mr. Vitale*

MOTION CARRIED

Acceptance of
Minutes

7. Student Board Representative Report - No Report

Mr. Pellegrino turned the floor over to Dr. Kasyan for the Presentations. Dr. Kasyan said that it was planned to acknowledge Max Hawkins, Boys' Varsity Baseball Team co-captain this evening for his acceptance to Monmouth University and Sarah Smith for placing 2nd in the 2015 Health Occupations Students of America Competition. Both students will be placed on the May meeting agenda.

8. Presentations

- **Max Hawkins, Co-Captain of the Boys' Varsity Baseball Team**
- **Sarah Smith, 2nd Place - 2015 Health Occupations Students of American Competition**
- **Manasquan High School Boys' Varsity Basketball Team**

Dr. Kasyan recognized and congratulated the Manasquan High School Boys' Varsity Basketball Team and presented them with trophies. He commended the team and coach on their efforts on the court and their outstanding season. Coach Bilodeau thanked the board and administration for the support given to the team. Dr. Kasyan asked for a brief pause in the meeting to enjoy the celebratory cake.

- **Instructional Initiatives and Academies – presented by Rick Coppola, Principal**

Dr. Kasyan spoke on the importance of a well-rounded education and said there is a focus on excellence in the district as a result of the administrative team and teachers. He turned the floor over to Mr. Coppola for a report on the instructional initiatives and academies at the high school. A copy of the report is included in the formal minutes. Dr. Kasyan thanked Mr. Coppola for the very informative presentation.

- **Proposed Referendum Preliminary Tax Impact - presented by Mary Lyons, Phoenix Advisors, LLC and Andrea Kahn, Esq., McManimon, Scotland & Baumann, LLC**

Dr. Kasyan introduced Mary Lyons, from Phoenix Advisors and Andrea Kahn, Esq. from McManimon, Scotland & Baumann. Ms. Lyons and Ms. Kahn provided an informative presentation on the preliminary tax impact of the proposed referendum and the process involved in preparation of a bond proposal. A copy of the presentation is included in the formal minutes. Ms. Kahn addressed a question on how to approach the sending districts for financial support of the referendum and said that an approved board resolution would need to be received from two of the three sending districts that provide the majority of the sending district students agreeing to have

Presentations

MHS Boys'
Varsity
Basketball
Team

Instructional
Initiatives and
Academies

Proposed
Referendum
Preliminary Tax
Impact

some principal included in the tuition and this would only involve the principal applied to the high school project. Ms. Kahn addressed a question on when bonds could be applied for and said that in the past applications could not be made until the district achieved a successful referendum. Mrs. Coates explained the application process and the steps that are required after the receipt of the preliminary eligible cost letter from the state. The board will then have to approve the letter and accept the amounts or reject it and request the state to reconsider the amounts. After the approval the board will then be issued a final eligible cost letter from the state and this will be the true indicator of the cost moving forward. Ms. Kahn said that after an approved referendum it could take six to eight weeks for the state to review and approve the application. A question was asked if any discussion on assisting with the funding has been made with the sending districts. Dr. Kasyan said that he has discussed this with sending district superintendents and is waiting for more concise costs and decisions to continue discussion. Ms. Kahn addressed a question on what would happen if the state under appropriated the debt service and said that the district would have to pick up the difference. She said this has occurred over the last few years and usually is a small percentage.

Mr. Pellegrino opened the floor to the public.

Marilyn Jacobson, 59 McLean Avenue, Manasquan – Mrs. Jacobson said that the district should be talking to the sending districts right now. Ms. Kahn and Ms. Lyons addressed her questions on the payment of interest versus principal, projected debt service aid guarantee, and breakdown of the interests paid on the elementary school and high school. Dr. Kasyan said that these are preliminary figures and it would be premature if he went to the sending districts prior to having actual costs. Mrs. Jacobson said there are certain features that could be eliminated in the project, such as the portico at the high school entryway. Dr. Kasyan provided the necessity of the portico since it will provide a cover for the students and parents while entering and leaving the building. She alluded to Dr. Kasyan's prior answer as to not having an alternative plan. Dr. Kasyan said his answer was that he would reach out to the community to find out why it did not pass and with this information he would rebuild again. He said that infrastructure issues cannot be ignored and this is the focus of the referendum. She questioned the sending districts being agreeable with supporting the referendum and said that consideration must be given to have a plan in place should they not agree to contribute.

Dave Melillo, 12 S. Farragut Avenue, Manasquan – Ms. Kahn addressed his question on what the sending district's responsibility was regarding the payment of the bond. She said they were responsible for payment of interest related to the high school improvements. Mr. Pellegrino said the interest is included in the tuition calculation and the statute allows Manasquan to ask the individual boards if they would like to contribute to the principal. Mr. Melillo asked if the numbers would change as the ratable value increases. Ms. Lyons said this was possible but hard to analyze since the average home cost would also trend upward as the retables go up.

Dr. Kasyan said that a September referendum would be beneficial since the interest rates are historically low at this time.

Ms. Kahn said the presentation was put together using somewhat conservative assumptions and as we move forward with the process and things are more definitive these numbers will change. She said as we get closer to the referendum we will have tied down more information and will have the eligible cost number determined by the state and a clearer picture of the interest rate climate in addition to the state possibly cutting into the debt service aid.

Mr. Pellegrino thanked Ms. Kahn and Ms. Lyons for attending the meeting and providing a very informative presentation.

Dr. Kasyan said that it is very important to have an understanding of exactly what the scenario was with the numbers presented this evening. He said the numbers in the presentation were prepared being very conservative and were the worst case scenario. He said it was important to be able to

take a look at the numbers and at the next meeting we should consider whether to go with grass or turf that will provide a better projection.

Dr. Kasyan continued with the Committee of the Whole discussion items.

9. Committee of the Whole

A) Reports/Discussion Items

• **Education, Curriculum & Technology**

○ **Update - St. Denis**

Dr. Kasyan said that he would be meeting with the Diocese of Trenton to discuss the status of the St. Denis situation and provide us with costs. A representative from the Recreation Commission will also be present at the meeting.

○ **Update – Security Cameras**

Dr. Kasyan said that Jesse Place, his staff and the installers have been actively engaged in putting in the new security cameras in the schools and the administration building. He said 34 new cameras have been installed and this has provided the administration more opportunity to review the video tape in a shorter period of time. He thanked the Board of Education for the financing to allow for this purchase.

○ **Revised 2014-2015 School Calendar**

Dr. Kasyan referred to the revised 2014-2015 school calendar that reflects the change in the graduation dates that were approved last month. He said the practice at Manasquan is to approve the revised calendar so it will be on the agenda for approval next week.

○ **Referendum Action Plan**

Dr. Kasyan referred to material in the board's packet relating to a referendum action plan. He said that the focus has been on research based information regarding the passage of a referendum. He said that the members of the Academy of Finance will be assisting with this process. He asked the board members to read the enclosed material on Planning a Successful Bond Campaign and Transforming White Light into Rainbows for future discussion. He said that these articles are in line with the action plan. He reviewed the referendum plan with the board and said now is the time to talk about how we will get this done and to develop a process and procedure.

• **Athletics/Community**

○ **Update - Title IX Athletics**

Dr. Kasyan said the board will find in their packets the presentation looked at today by the administrative team and the board president on Title IX athletics that was provided by two of the Civil Rights attorneys. A tour of the facility was also conducted and they were very impressed with the facility and understood the challenges and constraints. They felt that the district was being equitable in trying to maintain what we have at this time and they saw a need for upgrading the fields. Dr. Kasyan said he would report their findings back to the board. He complimented the administrative team and board president for bringing up many questions and being actively engaged in the presentation.

○ **Manasquan High School Surf Team Request**

Dr. Kasyan referred to a request from the high school surf team to attend a competition in California that is included in the packet. He asked the board to review the request and a decision will be made at next week's meeting.

• **Personnel – To be discussed in Executive Session**

○ **Retirements**

○ **Resignations**

○ **Leave of Absence**

○ **Rehire of staff 2015-2016 School Year**

C.O.W.
Discussion
Items
(NO ACTION
TAKEN)

- **Legal – To be discussed in Executive Session**

- **Policy/Negotiations**

- **QSAC Equivalency Application**

Dr. Kasyan referred to the QSAC Equivalency Application that is applicable to Manasquan because it is a high achieving school district. He said because of this status we will be sending in the application to request that the state allow Manasquan to not go through the QSAC process as often.

- **Budget Efficiency Action Plan**

Dr. Kasyan referred to the action plan included in the packet that has been developed by him and Mrs. Coates. Mrs. Coates went over the specific indicators and explained how each area of the plan is applicable to the recommendations made by the state. Mr. Clayton asked if the recommendation to hire replacement staff at Step 1 will affect the ability to attract experienced people. Dr. Kasyan said that there is an aura about Manasquan as being a place where people want to come and work and a large number of people apply for available positions and he has not experienced any reluctance with the starting salary. He said certain areas such as math, science, physics, and chemistry are highly sought after and may afford him a problem. Mr. Walsh asked if Mr. Gross reviewed every OPRA. Mrs. Coates said that although Mr. Gross is copied on the initial response of all OPRA's along with the Superintendent and Board President, he only reviews and charges for those OPRA's that have a specific need for attorney review.

- **The board's negotiations committee met on April 14th. 01:57:43**

Dr. Kasyan turned the floor over to Mr. Pellegrino for a report on the April 14th negotiations committee meeting. Mr. Pellegrino said that this was the 2nd meeting. He said the committee has met with representatives from New Jersey School Boards to review the prior contract and the committee has also met with Mr. Gross. A meeting has been set for May 12th at 6:00 p.m. Mr. Gross has been asked to reach out to the MEA's representation to set up a meeting with them.

- **All board members have completed their financial disclosure forms**

Dr. Kasyan thanked the board members for completing their financial disclosure forms. Dr. Kasyan reported that he has also completed his forms.

- **Individual board member transcripts have been handed out this evening**

Mrs. Coates said that a New Jersey School Boards transcript is included in the board members packets that provides the personal information on the courses that have been completed by each member to date.

- **We've been informed by the Board of Elections that the school board petitions are available in their office for the November Election**

Dr. Kasyan reported that petitions are now available at the Board of Elections office for the November election.

- **Homeschooling Policy**

Dr. Kasyan said a parent from one of the sending districts has inquired if her child who is actively engaged in athletics and homeschooled could participate in our athletic program. He provided information on the district's policies relating to this participation. He said that according to policy homeschooled children are not allowed to participate in regular school extracurricular sports activities. Mr. Roberts addressed Mrs. Garrett-Muly's question and said that this is a district by district decision based on the individual district's specific policies. Dr. Kasyan said that unlike those students who attend the vocational academies, homeschooled students are not involved in a state recognized curriculum.

- **Finance**

- **Update on the NJ Natural Gas Co. Grant**

Mrs. Coates provided the details of the Sustainable Jersey for Schools grant that was applied for that is funded by New Jersey Natural Gas Company. She said that an EDF Fellow will be assigned to support the district and assist in the preparation of the Sustainable Jersey for Schools energy action submissions. Grant awards are expected to be announced next week and she will follow up in the Friday packet. Mrs. Garrett-Muly asked if there were any audits for energy efficiency available for schools. Mrs. Coates said that the EDA Fellow may be able to assist us in researching this type of program.

Dr. Kasyan referred to a grant received by the Brielle Board of Education that assisted with the funding of the replacement of gym lighting and he and Mrs. Coates will be visiting the Brielle district to learn more about this program.

- **The Public hearing on the Budget will be held on Tuesday, April 28th at 6 pm**

- **The required budget ad will run in this Thursday's Coast Star**

Mrs. Coates reported that the public hearing on the budget will be held on next week on Tuesday, April 28th at 6:00 p.m. The required budget legal notice will run in this week's Coast Star. A copy of Saturday's budget presentation was provided in the board members packets for review and is also on the website. Mrs. Coates said the fifth budget efficiency letter is also included in the packet. She asked that this letter be included in the board's budget efficiency binder.

- **The first CDL drawdown for the 2014/15 school year in the amount of \$300,000 was done on 4/15/15**

Mrs. Coates provided details of the CDL drawdown that she completed on April 15th. She said that the next drawdown will be on or about May 1st in the amount of \$300,000 and again on or about June 1st for \$290,000 that will total the approved amount of \$890,000.

- **We have received correspondence from the NJ DOE that there has been an extension granted for districts to secure the local share of their ROD Grant projects until June 2016**

Mrs. Coates said that correspondence has been received from the New Jersey Department of Education regarding an extension granted to districts to secure the local share of the ROD Grant projects for Round 4 until June 2016.

- **Discussion of NJSBA's resolution regarding the Governor's plan to shift responsibility for pension and benefits to local school districts**

Mrs. Coates referred to a resolution provided to the board in the Friday packet relating to the responsibility of pension and benefits to local school districts. Mrs. Coates asked the board for approval to place the resolution on the agenda for next week. Seeing no objection from the board, the resolution will be placed on the April 28th agenda.

Mrs. Coates said that she has been approached by the high school administration inquiring which members of the board will be walking in the graduation ceremony on June 23rd. She would circulate a form requesting pertinent information relating to attendance and the gown rental.

Mr. Pellegrino thanked the business office and those who came out for the two Saturday budget presentations. He also thanked Walter Wall for providing the coffee and the continental breakfast. He found the presentations to be very beneficial.

- **Buildings & Grounds**

- **Update on Soil Testing – Mr. Underwood has informed us that the field work is going well and should be completed no later than the mid to end of this week. Final written reports will be received when complete. We will keep you up to date on the progress of this work.**

Mrs. Coates provided an update on the soil testing as noted above and said she will provide a copy of the final written report to the board in the Friday packet upon receipt from Mr. Underwood.

- **Update on Eagle Scout Project**

Mrs. Coates said that she and Dr. Kasyan met with Matt Ertle last week to discuss his Eagle Scout project. He provided a status report on the project and said that the Manasquan Elementary School PTO was expected to donate \$10,000 to the project. He reported the total project cost to be almost \$21,000 but he was concerned that he would not be able to raise this amount and asked if he should drop the project from sod and irrigation to seed and a more portable type of irrigation. She and Dr. Kasyan are of the opinion that sod would do better in this location with an irrigation system. A follow up meeting with Mr. Ertle is scheduled for May 6th. Mrs. Coates asked if the board would be in agreement for her to get a second estimate from the irrigation company used by the district and possibly find money in this year's budget to assist with this project. There were no objections from the board. Mrs. Garrett-Muly asked if the board was allowed to market or advertise his project. It was suggested that the Coast Star run an article on this project. Dr. Kasyan said that since this was an Eagle Scout Project there could possibly be certain criteria that will need to be followed and Mr. Ertle would be aware of any specific conditions.

Mrs. Coates read an email received from Mr. Driscoll complimenting the day and night custodial staff for the assistance provided for the Academy of Finance Fashion Show on March 31st. Mrs. Coates thanked the facility staff for their assistance.

Mr. Pellegrino stated that Dr. Kasyan would present his report next week.

10. Superintendent's Report & Information Items

- Enrollment – **Document**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document**
- HIB Report – **Document**

Recommend approval and acceptance of the Superintendent's Reports.

Mr. Pellegrino opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Pellegrino closed the public forum seeing no comments or questions from the public.

C.O.W.
Discussion
Items
(NO ACTION
TAKEN)

Superintendent
Report
(NO REPORT)

Public Forum

Mr. Pellegrino referred to the Manasquan General Items and asked if there were any questions from the Board.

Mr. Furey referred to Item A under the Manasquan General Items and questioned if this should be a Manasquan/Sending District vote since it pertained to the full budget which includes revenues received from the sending districts. Mr. Roberts said that this does not fall under the four areas that require a sending district vote. This inquiry will be looked into further prior to next week's meeting.

12. MANASQUAN

General Items

- A) Recommend approval of the adoption of the final 2015-2016 School District Budget as listed below and as per the advertised budget - Document .

BE IT RESOLVED that the final budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2015-2016 Total Expenditures	\$23,731,297	\$413,855	\$988,325	\$25,133,477
Less: Anticipated Revenues	<u>\$10,779,014</u>	<u>\$413,855</u>	<u>-0-</u>	<u>\$11,192,869</u>
Taxes to be Raised	<u>\$12,952,283</u>	<u>-0-</u>	<u>\$988,325</u>	<u>\$13,940,608</u>

Personnel

Discussed in Executive Session

Professional Days

- B) Recommend approval of the attendance of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
April 22, 2015	Christin Walsh	Spring Lake Heights	Reading Program Collaboration	No	\$100.00 Title II Grant Funds
April 22, 2015	Kindle Kunseak	Spring Lake Heights	Reading Program Collaboration	No	\$100.00 Title II Grant Funds
April 24, 2015	Justine Rotante	White Plains, NY	Autism Behavior Workshop	Yes	None
April 23, 2015	Amelia Gliddon Kali Mura	Liberty Science Center	NGSS Workshop	Yes-2	\$34.72 mileage

Public Forum

Manasquan
General Items
(NO ACTION
TAKEN)

Student Action

Field Trips

C) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 23, 2015	Cathy Taft	4 th Grade	St. Catherine School	Spelling Bee	Yes	None	None

Manasquan
General Items
(NO ACTION
TAKEN)

Placement of Students on Home Instruction

D) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

Placement of Students Out of District

E) Recommend approval of the revised out of district placement list, as recommended by the Child Study Team as per **Document**.

F) Recommend approval of Monica Peters, Bilingual Eval. Services, to conduct a Bilingual Psychological Evaluation at a rate of \$495.00; and Nilda Collazo, Bilingual Speech, to conduct a Bilingual Speech/Language Evaluation at a rate of \$550.00; and Vivette Peacock, Peacock Consulting, LLC to conduct an Educational Evaluation at a rate of \$400.00, for elementary student #252035 as part of a Child Study Team Evaluation.

Secretary's Report

G) Recommend acceptance of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **March 31, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is \$ and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **March 31, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **March 31, 2015** per **Document**. (The Treasurer of School Moneys Report for the month of **March 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **March 31, 2015** it is to the best of our knowledge that no major account fund has been expanded and

that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets for March and April** as recommended by the Superintendent of Schools, as per Document.

Manasquan
General Items
(NO ACTION
TAKEN)

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **March 31, 2015** as per Document.

Purchase Orders for the month of **April 2015** be approved, as per Document.

Recommend **acceptance** of the **Cafeteria Report** as per Document.

Be It Resolved: that the **Bills (Current Expense)** in the amount of \$ for the month of **April 2015** be approved. Records of, checks (#- #) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **March 2015** at \$ and checks (#- #).

Mr. Pellegrino referred to the Manasquan/Sending District General Items and asked if there were any questions from the Board. Seeing none they will be placed on the April 28th agenda.

13. MANASQUAN/SENDING DISTRICTS

Manasquan/
Sending
District General
Items
(NO ACTION
TAKEN)

General Items

H) Recommend approval of the revision to the 2014 - 2015 School Year Calendar as per Document.

I) Recommend approval to advertise for the purpose of soliciting bids for Trash Collection Services for 2015-2016, with a multi-year option. The Bid Specifications will be reviewed and approved by the board solicitor prior to release.

J) Recommend approval of the SAC internship placement of Paul J. Charette for 300 hours from September 2015-December 2015.

K) Recommend approval to apply for the QSAC Equivalency Process for High Performing Districts.

Personnel

Discussed in Executive Session

Athletics

Discussed in Executive Session

Professional Days

L) Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
April 30, 2015	Leigh Busco	Monmouth University	Suicide Risk Assessment	No	\$3.61 Mileage
May 13-15, 2015	Frank Kasyan	Atlantic City, NJ	NJASA Conference	No	\$43.40 Mileage (each) Registration-\$475.00 Accommodations -\$238.00

May 13-15, 2015	Jesse Place	Atlantic City, NJ	NJASA Conference	No	\$43.40 Mileage (each) Registration-\$525.00 Accommodations -\$238.00
June 22-26, 2015	Kevin Hyland	St. Louis	NATA Clinical Symposium	Yes	None
April 20, 2015	Kevin Hyland	Cedar Grove	Sports Medicine	Yes	\$124.00 Mileage

Manasquan/
Sending
District General
Items
(NO ACTION
TAKEN)

Student Action

Field Trips

M) Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
April 29, 2015	Dina Elms	Guidance	NYC Public Library	Tour Library	No	None	None
April 30, 2015	Lisa Crowning	AP Biology	Pt. Boro High School	Tournament	No	TBD	TBD

Placement of Students on Home Instruction

N) Recommend that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#182430	Grade 9	February 18, 2015 – April 1, 2015(Hospitalization)
#161806	Grade 10	April 15, 2015 – TBD (Hospitalization)
#1991	Grade 10	March 21, 2015-March 31, 2015 (Hospitalization)

Financials

O) Recommend acceptance of the following **High School Central Funds Report** for the month ending **March 31, 2015 as per Document .**

Mr. Pellegrino asked if there was any Old or New Business to come before the board.

14. Old Business/New Business

Under New Business – Mrs. Garrett-Muly questioned how coaches are hired relating to steps. Dr. Kasyan said that steps are indicative to how long the coaches have been in the district. Mr. Pellegrino said that an explanation is provided by the athletic director as to why the specific step is assigned to a coach. Dr. Kasyan said that he would make it common practice now to provide an explanation of where the experience is when a recommendation is made for the appointment of coaches.

Mr. Pellegrino opened the second public forum. He closed the public forum seeing no comments or questions from the public.

15. Public Forum

Mr. Pellegrino asked for a motion to enter into Executive Session.

Motion was made by Mrs. Garrett-Muly, seconded by Mr. Cattani, and approved by voice vote of all those present in favor to enter into Executive Session at 8:35 p.m., with no further action to be taken by the Board.

MOTION CARRIED

Old Business
New Business

Public Forum

16. Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege
- X 8. Personnel Matters (Hiring, Leave of Absence, Contract Renewal 2015-2016 SY, Retirements, Resignations)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

17. Adjournment

Motion to Adjourn

Adjournment

The Board returned to Public Session at 8:51 p.m.,

Motion was made by Mr. Walsh, seconded by Mark Furey, and approved by voice vote of all those present in favor to adjourn the Committee of the Whole Meeting at 8:52 p.m.

Respectfully submitted,



*Lynn Coates
Board Secretary*